



## Participation Information

Bank Name: \_\_\_\_\_

Internship Program Supervisor/Mentor Contact:

Name & Title: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

## Internship Program Registration

### VBA Program Cost:

\$245 X \_\_\_\_\_ = \$ \_\_\_\_\_  
(# of interns) (total payment)

**ABA Course(s) Cost\*:** *\*If applicable. Please see page 3 for more information on ABA Course options and to make your selections.*

\$ \_\_\_\_\_  
(total for all participating interns)

**Total Registration Fee Enclosed: \$ \_\_\_\_\_**

Please email an invoice for the program cost to the email address listed above.

Check or money order made payable to VBA is in the mail. Please mail check or money order to:

Virginia Bankers Association

Attn: Gail Queen

4490 Cox Rd

Glen Allen, VA 23060

Please charge to my credit card.

VISA  MasterCard  AMEX  Discover

Card Number: \_\_\_\_\_ Cardholder's Name: \_\_\_\_\_

Exp. Date: \_\_\_\_\_ Security Code: \_\_\_\_\_ Signature: \_\_\_\_\_

*\*Please complete the intern information on the next two pages before submitting these forms.*

Please return these forms by **May 8, 2024** by email to [mmcdearmon@vabankers.org](mailto:mmcdearmon@vabankers.org). If you have any questions, please feel free to contact Monica McDearmon at 804-819-4743 or [mmcdearmon@vabankers.org](mailto:mmcdearmon@vabankers.org).

# Intern Information



*Please copy this sheet to register more than one intern.*

Please complete the following information about the intern you plan to host this summer. Please note that information can be changed at any time.

Name: \_\_\_\_\_ Personal email: \_\_\_\_\_

Bank email: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Internship start date: \_\_\_\_\_ End date: \_\_\_\_\_

Our internship program will be:  Fully in-person  Fully virtual  Combination of in-person and virtual

College/University: \_\_\_\_\_

Rising Freshman  Rising Sophomore  Rising Junior  Rising Senior  Graduate Student  Other

Please list any dietary restrictions: \_\_\_\_\_

Internship focus area/department: \_\_\_\_\_

**Which of the in-person events will the intern attend\* (both will take place from 10 a.m. - 3 p.m.)?**

Intern Orientation on May 23  Mid-Summer Meet Up on July 9  TBD

*\*Please note, certificate seeking interns must participate in at least one of the in-person events and at least three of the virtual VBA events.*

**Is this intern a former VBA Bank Day Scholarship Program participant?**

Yes  No  Not Sure

**Is this intern's resume attached?**

Yes  No - will send at a later date

**If known, please select which capstone project the intern will complete.**

- |  |   |
|--|---|
| <input type="checkbox"/> Option #1: Fintech: Disrupter or Partner?   | <input type="checkbox"/> Option #8: New Financial Literacy Opportunities & Engagement Ideas                       |
| <input type="checkbox"/> Option #2: Ideal Location for a New Bank Branch   | <input type="checkbox"/> Option #9: Artificial Intelligence: Disrupter or Partner?                                |
| <input type="checkbox"/> Option #3: Banks & Social Media: How to Use these Platforms to Engage, Retain and Attract Customers | <input type="checkbox"/> Option #10: The Rise of Fraud  |
| <input type="checkbox"/> Option #4: Attracting the Next Generation as Customers and/or Employees                             | <input type="checkbox"/> Other topic decided upon by the bank:<br>_____   |
| <input type="checkbox"/> Option #5: Banks: The Cornerstone of the Community  | <input type="checkbox"/> He/she will complete a capstone project but we will determine the topic at a later date. |
| <input type="checkbox"/> Option #6: The Bank of the Future   |   |
| <input type="checkbox"/> Option #7: Serving the Underbanked and Unbanked   |   |

*On the next page, please complete the online training course information for each intern.*

# Intern Information - Online Training



Please copy this sheet to register more than one intern.

Intern Name: \_\_\_\_\_

This intern will:

Complete an ABA online training course (make selection below).

Complete an equivalent online banking industry training. Please attach the following information for VBA approval:

Name of training provider, name of online course, brief course description, and estimated amount of time spent to complete course.

Function Area	ABA Course Name - Please see the ABA Course Options document for more information on each of these courses.	Intern Rate	Please Indicate Selection
General Industry	Banking Basics Suite	\$395	<input type="checkbox"/>
	Community Bank Suite: Onboarding Basics	\$195	<input type="checkbox"/>
	Community Bank Suite: Sales Skills	\$65	<input type="checkbox"/>
	Community Bank Suite: Foundational Skills	\$155	<input type="checkbox"/>
	Understanding Consumer Bank Products Suite	\$115	<input type="checkbox"/>
Mobile & Digital Products	Digital Banker Suite	\$130	<input type="checkbox"/>
Wealth Management & Trust	Introduction to Integrated Planning and Advice	\$90	<input type="checkbox"/>
	Introduction to Investment Management	\$90	<input type="checkbox"/>
	Introduction to Trust Administration	\$90	<input type="checkbox"/>
Small Business Lending	Introduction to Analyzing Financial Statements	\$130	<input type="checkbox"/>
	Fundamentals of Small Business Banking Suite	\$65	<input type="checkbox"/>
	Small Business Borrowing Suite	\$65	<input type="checkbox"/>
	Small Business Products Suite	\$90	<input type="checkbox"/>
Compliance*	BSA/AML: Fundamentals	\$35	<input type="checkbox"/>
	Community Reinvestment Act	\$35	<input type="checkbox"/>
	FCRA Overview	\$25	<input type="checkbox"/>
	Identity Theft Red Flags and Information Security	\$65	<input type="checkbox"/>
	Privacy: Overview of Laws	\$35	<input type="checkbox"/>
	Reg B Overview	\$35	<input type="checkbox"/>
	Reg CC Overview	\$35	<input type="checkbox"/>
	Reg E Overview	\$25	<input type="checkbox"/>
	Reg Z Overview	\$65	<input type="checkbox"/>
		<b>Total Cost:</b>	<b>Total # of Courses:</b>

\*Must complete five of the nine compliance course options to count towards the VBA Certificate of Completion.